TENANT'S MAINTENANCE REQUEST

Item Schedule

Item		
1	**PROPERTY**	Address:
2	**TENANT'S DETAILS**	Name/s: Phone: ( ) Fax: ( ) Mobile: ( ) Email:
3	**AGENT**	Name: **RLB O'Connor Investment Pty Ltd T/As O'Connor Realty** Address: **23 Cairns Street** Phone: **(07) 3249 6868** **Kangaroo Point QLD 4169** Fax: **(07) 3393 1592** Email: **mail@oconnorrealty.com.au** Mobile: ( ) Property Manager:
4	**MAINTENANCE ISSUES** *Full details to be provided*	
5	**NOTICE** *(tick if consent is being given)*	Where access to the Property is required by contractors for the purposes of carrying out repairs or maintenance or providing quotes thereto, the Tenant/s consent to: ☐ (1) disclosure of the Tenant/s details in Item (2) to arrange such access, provided any party to whom such details are given will be bound by the *Privacy Act 1988* and the Agent's Privacy Policy. ☐ (2) the Agent providing keys to such contractors to gain access to the Property if the Tenant/s is unable to be in attendance at the Property when access is required. [Note: The Tenant/s must first receive an Entry Notice in accordance with Sections 109- 114 *Residential Tenancies Act 1994*]
6	**SIGNATURE**	Tenant's Signature: Date: / /

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